

# PESPA PRIDE

Pinellas Educational Support Professionals ♦ 650 Seminole Blvd ♦ Largo 33770

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[www.pcta-pespa.org](http://www.pcta-pespa.org)

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Before you know it spring will be here with its flowers, showers, and evaluations. It is also time to start getting ready for the summer by knowing your transfer rights and getting ready to attend summer conferences.

## Evaluations

When it comes time for your evaluation, remember a few tips to make sure everything goes smoothly. Don't sign or acknowledge a blank or incomplete evaluation. Signing your evaluation does not mean you agree with it. If you don't agree with your evaluation, request to meet with your evaluator right away. This meeting has to occur within 10 days of your request and you can also write a response within 10 days to be included with your evaluation. Unsatisfactory ratings must be based on documents you have seen. If an event occurs that will affect your evaluation, it must be shared within 20 work days. If it is older than 20 work days and it hasn't been shared with you, it can't be used against you. If you have any questions don't hesitate to call PESPA.

## Transfers

The end of the school year typically brings about a number of involuntary transfers. If you are being told you have to transfer, you have rights. Make sure your new position is the same as your old one (same job title/description and same number of hours). Make sure it is close to your home. Call PESPA right away if you are being told you need to transfer. If you wait until after you accept a position, it is too late!

## Nominations for NEA RA

On the back of this sheet find the nomination form to be a delegate for the annual NEA Representative Assembly to be held in Boston July 2<sup>nd</sup> through the 5<sup>th</sup>. If you or another PESPA member would like to nominate someone to be a delegate, fill out the form and return it to PESPA by Monday, February 6th at 5:00 p.m. Financial policies will be decided by the PESPA Executive Board.

Over...