

What if my banking institution states it is having trouble “authenticating with institution?”


Please verify your bank account using only your bank’s routing number and account number via the standard micro-deposit method that requires that you **do not select your institution from the drop-down list.**


Within 24-48 hours, you will locate a \$0.01 deposit in your bank account with a code in the memo field. You will need to log back into the FEA Member Portal to enter this code to validate your information.


Please follow the instructions below for using the standard micro-deposit method, with a **strong emphasis** on the underlined text indicating to **close all open browsers and reboot your device first and do not select the institution from the drop-down list:**


1. **Close all browser windows and reboot your device.** (Very important)
2. Open a new browser window and log in to <https://portal.floridaaea.org/> and click the “Set Up Now” button:

Payment Method

 Customer ID
NONE

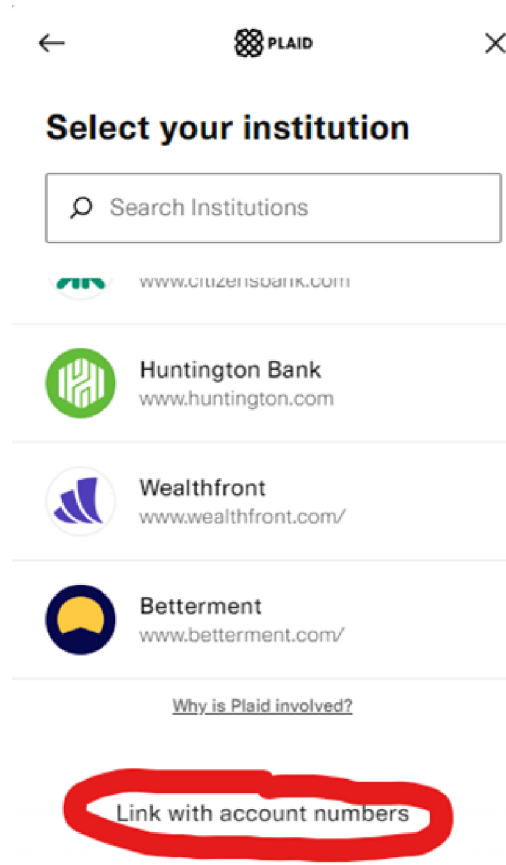
Funding Source Status
NONE  AWAITING SETUP

 **Pending Payment Method Set-up**
It looks like you chose to pay your dues with ACH but you still need need to set up your payment method.

 SET UP NOW

3. Click “Get started”

4. On the “Select your institution” screen, do not select your institution! Scroll to the bottom of the window, then select “Link with account numbers”:



4. On the “Select your institution” screen, **do not select your institution!** Scroll to the bottom of the window, then select “Link with account numbers”:

5. Then enter the routing number, account number, the full name as listed on the bank account, type of bank account and continue through the process.

6. Please remember that the micro-deposit may take 24 to 48 hours to show in the banking account and in the memo field of the bank record will be a pound sign (#) followed by a three-digit code to be used in the member portal for verification.

In this example, the code is BZX

MAR
29
2023

#BZX FEA Member TYPE: ACCTVERIFY ID: 1460820571 CO:
#BZX FEA Member ACH ECC PPD ACH Trace
021214897862602

\$0.01

Add a category

